



STATE OF ALASKA  
DEPARTMENT OF TRANSPORTATION  
AND PUBLIC FACILITIES

**ENCROACHMENT PERMIT PROCESSING CHECKLIST**

Date of Application:  
Permit Applicant:  
Purpose of Permit:  
Location of Encroachment:

Based upon comments received from the regional sections reviewing the application and any other available information:

- Yes  No      The encroachment was in place on or before January 1, 2005. If "Yes":
- Yes  No      The applicant has demonstrated the encroachment was erected with the good faith belief it was lawful to erect and maintain the encroachment in its location
- Yes  No      The denial of the encroachment permit would pose a hardship on the person, agency, owner, or lessee who applies for the permit
- Yes  No      The encroachment does not pose a risk to the traveling public, and the integrity and safety of the highway is not compromised
- Yes  No      The issuance of an encroachment permit will not cause a break in access control
- Yes  No      The land will not be necessary for a highway construction project during the initial term of the permit
- Yes  No      Issuance of a permit is consistent with federal requirements regarding encroachments on federal-aid highways
- Yes  No      The land area described will not be used to meet minimum requirements for a contiguous land use under applicable municipal land use standards or under applicable regulations adopted by the Department of Environmental Conservation. (The use of land contiguous to the land area described in the permit must satisfy the applicable municipal land use standards and applicable regulations adopted by the Department of Environmental Conservation without regard to the land area described in the permit.)

Date:

Prepared by: